

Kids Club Office Equipment List

This is a guideline list to help hotels when furnishing the kids' club

Item	Description	Min. Quantity
Computer	PC with Core i5 Processor	1
Phone	Cordless phone	1
Filing Cabinet / Document Storage		1
Desk		1
Chair		2
Webcam	For taking photos for ID cards	1
Colour Printer	For printing photos, signage and ID cards	1
Laminating machine	For signage and ID cards	1
Buzzer system	For admitting parents & kids	1